



# Ysgol Parcyrhun

## Admissions Policy

This policy was adopted by the Governing Body of Parcyrhun School on \_\_\_\_\_.

Signed: \_\_\_\_\_ (Chair of Governors) Date: \_\_\_\_\_

Signed: \_\_\_\_\_ (Headteacher) Date: \_\_\_\_\_

## **INTRODUCTION**

This policy is based on Carmarthenshire County Council and the Department of Education and Children School Admissions Policy 2018-19. All information regarding the admissions process may be found in the Local Authority's Policy. The Governing Body of Parcyrhun School applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This policy conforms to the regulations that are set out in that Act and also further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice. Carmarthenshire Local Authority, and not the school, is the Admission Authority for all maintained and Voluntary Controlled schools in Carmarthenshire.

## **AIMS AND OBJECTIVES**

We are an inclusive school that welcomes children from all backgrounds and abilities. All applications will be treated by the Local Authority on merit and in a sensitive manner. The only restriction placed on entry is that of number. Every school has an Admission Number (AN). If the number of children applying for entry exceeds the places available, the Local Authority will prioritise the applications it has received in accordance with over-subscription as outlined in the document 'Department of Education and Children School Admissions Policy 2018-19'. The level of ability of a child, or any additional needs that they may have, plays no part in the admissions policy of this school.

## **HOW PARENTS CAN APPLY FOR THEIR CHILD TO BE ADMITTED TO OUR SCHOOL**

As our school is a community school, the school determines the admission agreements in agreement with the Local Authority. The Local Authority is, therefore, the 'Admissions Authority' for our school. The regulations for entry to each school, where the Admissions Authority is the Local Authority, are published each by the Local Authority. Parents can receive a copy of these regulations directly from the Local Authority.

The Local Authority publishes a composite admissions prospectus each year, which gives information about how parents can apply for a place in the school of their choice. Parents have a right to express a preference for the school of their choice and they should do so in their online admission application. Expressing a preference does not, in itself, guarantee a place at this school.

Applications can be made:

- Directly online using the Local Authority's website at [www.carmarthenshire.gov.wales](http://www.carmarthenshire.gov.wales)

- By contacting the Admissions Team at the Department for Education and Children, Building 2, St David's Park, Job's Well Road, Carmarthen, SA31 3HB

In this area, children enter school in the term they become four. There are three admissions dates per year: early in September (i.e. at the start of the school year), January, and April. Therefore, parents who would like their child to be admitted to this school during the term their child is four should ensure that they complete the necessary application form by the end of the preceding year.

### **ADMISSIONS APPEALS**

Should parents be unsuccessful in obtaining a place for their child at their preferred school, they will be notified in writing of the reason(s) why the place has not been secured and also of their right to appeal against that decision and the process for doing so (see Carmarthenshire County Council's Admissions Policy).

### **THE ADMISSION NUMBER**

The Admission Number of our school is 27 per year group.

### **FOUNDATION PHASE CLASS SIZE**

We teacher Foundation Phase children (aged three to seven) in classes that have a maximum number of 30 children.

### **REVIEW**

This policy will be reviewed annually with the Admissions Authority in light of any changed circumstances in our school or the local area.

Further information is outlined in the Department of Education and Children School Admissions Policy 2018-19.